




Jonathan Smith

Finance Manager

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Personal Statement

A highly motivated and driven finance manager with nine years' experience in top level business environments. Confident, tenacious with a proven track record for first class account handling and client satisfaction.

Key Achievements

- Prepare and present monthly financial statements and analysis to CEO
- Increased cash flow by £15 million by consolidating credit-analysis function
- Manage Accounting Department with staff of 4

Work Experience


Finance Manager / IBM, London

 *November 2013 – Present*

Responsible for the handling of key financial accounts and maximising performance and cash flow.

- Managing and driving the account team in order to achieve and exceed targets
- Working closely with account managers to strengthen key areas and target financial growth
- Monitoring account performance
- Gathering and presenting key data to senior managers

Assistant Financial Manager / Dell Computers, London


 *March 2010 – October 2013*

Duties:

- Managing several key financial accounts
- Monitoring and managing large budgets
- Reporting forecasts to executives

Education


BSc (Hons) in Accounting and Finance / University of Greenwich, London

 2006 – 2009

Including the following modules:

- International macroeconomics and financial markets
- Operations management
- Economics for business
- Financial accounting

A-Levels / Haringey Sixth Form College, London

 2004 – 2006

A Level Business studies (A) English (A) History (A)

Computer Skills

- MS Office (Outlook, Word, Excel & Powerpoint)
- QuickBooks
- Sage

Languages

Proficient in the following languages:

- English - Native
- French - Fluent
- Spanish - Conversational

Interests

In my spare time, I enjoy going to the gym and regularly partake in charity runs around the UK in order to help the community and to stay fit and healthy.

- Volunteering and participating in the community
- Attending social or business events
- Sports (Gym and Yoga)